UNITED
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Secretariat

ST/AI/417/Add.1
17 October 1996

ADMINISTRATIVE INSTRUCTION

To: Members of the staff

From: The Assistant Secretary-General for Human Resources Management

Subject: COMPETITIVE EXAMINATION FOR PROMOTION TO THE PROFESSIONAL CATEGORY OF STAFF MEMBERS FROM OTHER CATEGORIES*

Addendum

1. The purpose of the present addendum to administrative instruction ST/AI/417 of 26 August 1996 is to announce specific entrance criteria applicable to the occupational group of security and to announce the revised application deadline for that occupational group.

2. Owing to the special technical nature of the occupation of security and following the practice established in the previous examination for staff serving in the occupation of security, staff members in the General Service and related categories, including the Field Service category up to and including the FS-5 level, must satisfy the following criteria:

(a) Have at least five years of experience as a Security Officer in the United Nations or five years of service in a post with functions directly related to United Nations security (short breaks in service may, however, be allowed at the discretion of the Central Examinations Board);

(b) Have a good working knowledge of English and French;

(c) Hold a first-level university degree; however, staff members who have five years' service with the Organization as of 31 December 1989 will be exempt from this requirement.

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* Personnel Manual index No. 4362.

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3. In accordance with General Assembly resolution 37/235 D of 21 December 1982, candidates participating in the examination shall be permitte to take the examination in any of the working languages of the regional commissions, with due regard to the requisite proficiency in one of the working languages of the Secretariat. In order to demonstrate such proficiency, all candidates will have to take section II of the general paper in either English or French. Alternatively, candidates may elect to take the whole written examination in a working language of a regional commission, other than English or French, and to sit for a special language test in either English or French.

4. The deadline for receipt of applications by the Central Examinations Board (United Nations Headquarters) for the occupational group of security is 15 November 1996. Applicants may apply using the application form annexed to administrative instruction ST/AI/417.